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Wraparound Care Policy – Breakfast & After School Club

As you should know by now, we have moved to the school app called Arbor. This app is used for all payments to the school as well as booking onto clubs such as Wraparound Care (Breakfast Club & Afterschool Club). Parents/ Carers must ensure they are registered and logged into Arbor in order to use the system. If you have not yet done so, please contact the school office as soon as possible.

Unfortunately, if you are not set up on Arbor, you will not be able to use Breakfast Club or Afterschool Club.

Due to this change, the process and rules have changed as well. Please read the following information:

Breakfast Club: 7:45am – 8:50am £3.00 per session/ £3.50 on the day

Afterschool Club: 3:20pm – 5:30pm £5.50 per session/ £6.00 on the day

You must book your child on to the required club in advance, or ring the school on the day this will be charged at the higher rate. If you wish to cancel the booking, you must email the office at office@stgabrielsce.rochdale.sch.uk by 12pm (on the day of the booking) or you will still be charged.

Booking in Advance:

- All places must be booked in advance via Arbor.
- If you do not pre-book, you will be charged the higher 'on the day' rate.
- If your account does not have sufficient funds, your child may not be able to attend.

Guidance is attached to support you with:

- **How to Book On**
- **How to Top Up Your Account**

Payment in Advance

- Payment must be made at the time of booking.
- The school can no longer carry debts for wraparound care.
- If there is an outstanding balance, your child may not be able to access Breakfast or After School Club until the debt is cleared.

Cancellations

- Sessions cancelled ahead of time will not be charged. To cancel, please email the office at office@stgabrielsce.rochdale.sch.uk by 12pm (on the day of the booking) or you will still be charged.